



New Features in Version 5.1.20

Rediker Software is pleased to announce the release of Administrator's Plus version 5.1.20! We have made numerous program additions, feature enhancements and aesthetic changes to this new version of Administrator's Plus. It also contains the final versions of all of the numerous enhancements made in versions 4.5, 4.6 and 5.0, including integration with the new **GQWeb** gradebook, **Administrator's Plus Accounting**, and **APWeb Teacher**. Many of these new features have been implemented as a result of feedback from you, our valued customers. We thank you for continuing to help us make Administrator's Plus the best school administrative software on the market!

Highlighted New Features

- **All New Look and Feel:** Administrator's Plus has had a new, modern look. Streamlined menus and expanded right-click options improve efficiency. Rounder buttons and use of color helps to enhance the user experience. (see page 3) [New as of v5.0]
- **Super Deluxe Schedule Builder Enhancements:** Many new features have been added to SDSB, including its ability to automatically select teachers and rooms as it builds the schedule, as well as selecting the best semester, quarter or trimester. (see pages 10, 11) [New as of v5.0]
- **Advanced Lookup Filter:** Wildcard search capability has been added to the F6 lookup. This allows filtering for a particular phrase within one or all columns. (see page 6) [New as of v5.1]
- **Excel Multi-Module Query:** The Excel Wizard has been made even more powerful. Queries can combine information from across many different modules. You can select any of the fields and conditions from any of the various module-specific tabs. (see page 4) [New as of v5.0]
- **Staff Data Base Rights:** User rights for staff information are now completely separate from those of students. (see page 6) [New as of v5.0]
- **GQWeb Integration:** GradeQuick Web is the first electronic gradebook that has all of the power and features of a true application AND can be accessed from any computer attached to the Internet. (see page 5) [New as of v4.6]
- **Administrator's Plus Accounting Interface:** As of Version 4.6, Administrator's Plus is fully integrated with our accounting module (see page 5) [New as of v4.6]
- **APWeb Teacher:** APWeb Teacher, our browser-based interface to Administrator's Plus for teachers, allows entry of grades, attendance, lunch counts and more. (see pages 5, 6) [New as of v4.6]
- **Advanced Honor Roll:** Our Advanced Honor Roll feature can be used to produce any honor roll. (see page 7) [New as of v4.6]

Highlighted New Features (continued)

- **Advanced Credit and GPA calculation:** Sophisticated criteria can be defined, allowing new ways to award Credits and calculate GPA. This is especially valuable for schools with block schedules. (see page 8) [New as of v5.1]
- **VCAD Changes:** Numerous important, context-sensitive right-click options have been added to View/Change/Add/Drop. (see page 10) [New as of v5.0 and v5.1]
- **Inactive Students Can Be Excluded from Receiving E-Mails:** Inactive students can be excluded when sending e-mails to a customized e-mail group. (see page 9) [New as of v5.1]
- **Customized Tardy Slips:** Tardy slips can include messages, alternate homerooms and more. (see page 7) [New as of v5.1]
- **E-Mail program can now work with Gmail:** The e-mail module now works with Gmail and other mail servers that require SSL security. (see page 9) [New as of v5.1]

Administrator's Plus in General

ADMINISTRATOR'S PLUS NEW LOOK AND FEEL: You'll notice right away that something is different about Administrator's Plus. Most of the screens have been changed in subtle (and not-so-subtle) ways to foster efficiency and enhance your user experience. There are new screen colors, streamlined menus, rounder buttons, more intuitive-looking icons, and other neat characteristics. Of course, all the existing functionality has been maintained. All the function keys and shortcut keys you may have gotten used to still exist, but now you have more intuitive ways to navigate around Administrator's Plus. The left side of the screen has a handy shortcut bar. However, the speediest and most intuitive method of navigation is through the powerful right-click menus. Just right-click and go.

[New as of v5.0]

MORE GRADE LEVELS: Up to 30 grade levels may now be defined. Multiple pre-kindergarten levels, and even separate DOE levels (for example, special education students) can be denoted by up to two alphanumeric characters (for example, P1, P2, 99).

[New as of v5.0]

ENHANCED BEGINNING PROGRAM: The configuration screen Setup Grade Levels allows for many new promote options for the Beginning program to use. You can set any grade level to promote to any other grade level. (The default, as before, is to increment by one and delete the highest.) This works well in tandem with the capability for more grade levels. Additionally, you can set any grade level to not promote. This new feature eliminates the need to hide or re-order grade levels to control the promotion flow.

[New as of v5.0]

NEW HOT-KEY SCREENS: Three student screens now work with Synchronize, Hot-Key or Start-up program options: Fast Payments, Enter Course Requests, and View Period Attendance. You'll now see the hot-key buttons in the tool bar of these screens (at the top left).

[New as of v5.0]

UNIQUE ID TOOL TIP ON HOT-KEY SCREENS: In all hot-key programs, hovering the mouse over the Administrator's Plus student record number (the APID) will show the student's corresponding Unique ID Number (the UNID) in the tool tip.

[New as of v5.0]

BACKGROUND IMAGE CUSTOMIZATION: As much as we love seeing the Administrator's Plus globe with mortarboard background image, it's about time it graduated! Now you can customize what image appears. You even can have different images to unmistakably remind you which school year you have open. (Needless to say, this could prevent serious errors, like running the Beginning Program on the wrong year.) To customize the background image, go to Setup⇒General⇒Background Properties. You'll see three sets of images and background colors, pertaining to your Active Interface Year, Scheduling Year, and Past Years. Click on any Background Image, and browse for a distinctive picture. (We suggest a .JPG image.) If you want to set your picture on a field of color (and black's not your thing), click on Background Color, and select a color. Be creative – select images that relate to your school's past, present and future, or use your school colors. You're welcome to use the special images we have prepared, with text clearly identifying the Active Interface Year, Scheduling Year and Past Years. There are buttons for each that can reset to the original image.

[New as of v5.0]

IDLE SCREEN AUTOMATIC LOCKING: You can now actively protect against potential data corruption or student privacy violation resulting from logged-in workstations left unattended. After a certain period of idle time, the system will lock any records a user has open, obscure the screen contents, prompt the user to log in again, and allow continued operation only when they have successfully done so. (Idle time is defined as a continuous period with no mouse or keyboard activity.) To set the automatic lock

idle period, go to Setup⇒General⇒Auto Lock Settings. You can set the Administrator's Plus Time Out to "Never" or any value from 1 minute to 5 hours. (The default is "Never", so no automatic locking will occur if you do not specifically set this option.) [New as of v5.0]

REDESIGNED CODE SCREENS: Most of the Codes screens (for editing Attendance Codes, Discipline Codes, Skills Codes, etc.) have been redesigned for quicker entry and maintenance. You'll notice a split-screen look, with a scrollable code list grid above and space for the individual code record below. Between these is a convenient search bar. You can highlight any column in the grid (RECORD#, CODE, DESCRIPTION), to sort by that column. You can search within the highlighted column simply by beginning to enter characters. The first match to what you have typed thus far will highlight in the grid. No longer do you need to invoke F6 Lookup to access codes. Click on any part of a line in the grid to bring that particular code down for editing. Everything is in one place! [New as of v5.0]

SHOW MORE CHARACTERS OF LONG NAMES: Longer names (such as hyphenated or non-English ones) can now show (i.e. on hot-key screens, attendance forms, etc.), up to 40 characters of the combined last and first names. Use the new option, Student Name Length (for Display), which has been added to Data Base ⇒New Files: Specifications. [New as of v5.0]

NEW REPORT WRITER VIEW/EDIT REPORT SCREEN OPTIONS: All of the Report Writer View/Edit Report screens have been enhanced. On the new shortcut bar on the left, under View, click on "One Column" (as opposed to "Three Column", which is still the default). The One-Column view contains a Remarks column to the right of the Name column. If you highlight a report name and click "View/Edit" (under Options), you'll be able to edit the Report Name, Report Type (new), and Remarks (new). Report Type is a validated field. When you enter a new value, you are asked if you want to add it to the list of valid entries. Henceforth, you can select that Type from a drop-down list. The Report Remarks can be used to better describe the function of the report. When in Three-Column mode, hovering the mouse over a report name will show the Name, Type, and Remarks associated with that report. You can right-click and drag a report to another numbered slot. Upon releasing the mouse button, you'll be asked whether to Move or Copy the report to that slot. (Don't worry. You'll be prevented from overwriting any existing reports.) [New as of v5.0]

NEW REPORT WRITER FAMILY-FRIENDLY FEATURE: You can now print additional labels for other parents, etc., using the "Family Directory Feature." It involves the use of one or more "Repeat" statements in Report Writer to establish conditions (such as Parent 2 field not blank) which will trigger other labels to be generated after the master label. [New as of v5.1]

AUTOMATIC ALPHABETIZING OF GROUPS OF STUDENTS: Any list of selected students (or teachers) can be saved as a group throughout Administrator's Plus, in Report Writers and other programs. Now, whenever a group is saved (as must be done after adding members) it will first be automatically alphabetized. [New as of v5.0]

EXCEL MULTI-MODULE QUERY: The Excel Wizard has been made even more powerful. It can now build Excel spreadsheets using a query with information from many different modules. You could, for example, get a list of students who have been absent more than 5 times AND been cited for 3 or more discipline incidents, and include on each line the student's address and home phone number. When building your cross-module query, you may select from any fields or conditions that display when you click on any of the various module-specific tabs. (These are: GENERAL, DATA BASE, DAILY ATT, PERIOD ATT, REPORT CARDS, DISCIPLINE, and BILLING.) You can even opt to include data from Data Base History. [New as of v5.0]

NEW SEND ALL TO SOS MODULES OPTION IN NEW FILES: You can now send to all or selected School Office Suite active interfaces with one press of a button. In Data Base ⇨ New Files: Other, select the new option, (C) seNd all to sos modules. All your active interfaces will display, and you can check the boxes of any or all of them. Thereafter, with one click all the data which needs to be sent will be directed to the appropriate SOS interfaces. [New as of v5.0]

GQWEB INTEGRATION: GradeQuick Web (GQWeb) is the first electronic gradebook that has all of the power and features of a true application AND can be accessed from any computer attached to the Internet.

This is all possible due to the merger of GradeQuick, the world's most popular electronic gradebook for the past 14 years, with Edline, the world's leading school web portal solution. GQWeb maintains all of the features and ease of use that teachers enjoy in GradeQuick, while access is through Edline. Teachers simply open up a browser, log in to their Edline account, and all of their gradebooks are there. Close the browser, or log out, and all of their gradebooks are saved.

Advanced technology allows for a nearly real-time seamless integration between GQWeb and Administrator's Plus. Change a phone number of a student, or add a new student to a class, and these changes will be in teachers' gradebooks the next time they are accessed, even just 30 seconds later. Teachers can be entering grades from a beach in Aruba using a wireless Internet connection, and a few minutes later the registrar at their school can receive them and print report cards.

Beginning with Version 4.6, Administrator's Plus automatically syncs with the GQWeb servers, in the background, over the Internet. [New as of v4.6]

NEW VERSION OF EDLINE QUICKSYNC: Homerooms and study halls are synched with Edline so that GQWeb users can take attendance in these periods.

Also new with version 4.6 is the **option to post "canned" comments to Edline.** There is a new option to send either the comment number or comment description. [New as of v4.6]

ADMINISTRATOR'S PLUS ACCOUNTING (APA) INTERFACE: Version 4.6 contained a link between Administrator's Plus and our new accounting module. APA offers full accounting functionality, and dual-currency capability for international schools. You can work and report in dollars or the local currency. Its billing module may be purchased separately for schools that need enhanced billing, including billing tuition to multiple parties or sponsors. [New as of v4.6]

APWEB TEACHER INTEGRATION: APWeb Teacher is our browser-based interface to Administrator's Plus for teachers. [New as of v4.6]

- **APWeb Teacher, ACCESS AP DATA USING ANY BROWSER:** From any browser, teachers can see the AP information about their students that you decide that you want them to see.
- **APWeb Teacher, DISCIPLINE FROM THE CLASSROOM:** Using any browser, teachers can enter discipline right from their classrooms. The AP Discipline user can see these entries and decide whether to accept them into AP or not.
- **APWeb Teacher, BROWSER-BASED COURSE APPROVAL SYSTEM:** Discard all your course approval forms with the first web-based course request approval system. Using APWeb Teacher on any browser, teachers can see what

classes their students have requested for next year in any department. For example, the current chemistry teacher can see which courses her students have requested next year in science and math. She can then APPROVE or NOT APPROVE and enter an optional comment. Using AP version 4.6, guidance counselors can see what teachers have entered for their assigned students. They can easily use filters to see only those students NOT APPROVED or APPROVED.

- **APWeb Teacher, ENTER GRADES:** While APWeb teacher is not a gradebook with tests, quizzes and homework, teachers can use it to directly enter grades, skill grades and narratives directly into AP.
- **APWeb Teacher, ENTER ATTENDANCE:** If you do not have GradeQuick, APWeb Teacher can be used to take classroom attendance.

ADVANCED LOOKUP FILTER: Wildcard search capability has been added to F6 lookup. This allows you to search for a phrase within one or all columns. Click on Apply Filter to invoke this feature. Filters created in this way can be named and saved for future use. [New as of v5.1]

GLOBAL FAMILY FEATURE: Once a family, always a family describes this far-reaching change. Family ID numbers remain permanently in the system so that when a child enrolls in a school, the system will remember his graduated siblings and assign the same family number. The old family information comes right back, saving lots of data re-entry! Even more importantly, because Administrator's Plus Accounting bills by family ID, there's absolutely no possibility that a family will get multiple invoices, or an invoice intended for another family that happened to have the same ID. This refinement not only insures unique family codes within a school, but across schools in a district. [New as of v5.1]

Data Base

STAFF DATA BASE RIGHTS: Staff user rights are completely separate from those of students, regardless of how the Data Base pages have been set up. Go to New ⇒ User ⇒ Manage Users, then click on View/Edit Rights. On this redesigned Manage Home Users screen, you'll see separate student and staff columns. Specify rights for each data base page for whatever school you have highlighted. (Acceptable values are N for no rights, R for read-only rights, or A for all rights.) On this page you can also copy rights from another user or school. [New as of v5.0]

DATA BASE TRANSFER SELECTED FIELDS: When transferring data from one school year to another there are times when a school would want only certain fields to transfer (for example, they might not want the homeroom to be replicated in the new scheduling year). Or they may want just a few fields of information they have changed in one year to be updated to another. Now, all fields or any number of fields may be specified to transfer. There is a new option, FIELDS TO BE TRANSFERRED, in Data Base ⇒ Transfer. You can still Select All, but if you click on Select Fields, you can then transfer just the fields you want (using LEFT and RIGHT arrows) between a list of Available fields and Selected fields. [New as of v5.0]

FAMILY LABELS: In the Data Base Report Writer you can now print more than one student on a family mailing label. [New as of v4.6]

ONE RECORD PER STUDENT IN SUPER DB: There are now check box options on the Super DB table definition screen to Create one record with default values (for Student and Staff separately). Upon

checking the option and saving the definition, records are automatically added to the Super DB table for any student/staff not already represented. Also, a column has been added to the table definition screen to allow a default data value to be set for each field. These defaults will populate otherwise empty fields in newly-added student/staff records. [New as of v5.1]

STAFF PIVOT TABLE: A staff pivot table has been added to the Data Base module for use with the EXCEL Wizard. [New as of v5.1]

STUDENT AGE ON ADDRESS SCREEN: The student's age now shows at the top right of the Address screen. By default, the age is as of the current date, but by clicking on the label you can change the date of age calculation. Age is formatted as in the Report Writer code 'AGE'. [New as of v5.1]

DATE FIELDS: You can now use F6 to open a calendar lookup that will begin at the current date and easily allow you to navigate the calendar to select the appropriate date. [New as of v5.1]

Attendance

ATTENDANCE CODE DESCRIPTION TOOL TIP: In Enter Daily⇒Manual Entry, or Enter Period⇒Manual Entry, or Correct⇒Calendar View, hover your mouse over an Attendance Code in the Code column and it will display the description of the Attendance Code. [New as of v5.0]

ATTENDANCE BULLETIN OPTION TO PRINT ALPHABETICALLY: There is now an option to print the Daily Attendance Bulletin for all students sorted by any field in the demographic database, or alphabetically (by last name, first name). This option has been added to specification D (PRINT DAILY BULLETIN BY) on Page 2 of the specifications found in the Print Specifications of the Enter Daily Attendance menu. Select PRINT ALL STUDENT ALPHA (the last selection in the Data Base Field drop-down list) to print the Attendance Bulletin alphabetically. [New as of v5.0]

CUSTOMIZED TARDY SLIPS: The Daily Attendance Report Writer Print Specification 'Tardy Slip Format' has a new optional setting 'Custom'. There is likewise a new specification for 'Custom Tardy Slips' that allows selection of a report designed with new Report Writer codes for this purpose. [New as of v5.1]

Discipline

DISCIPLINE AUDIT LOG: A new audit log has been added to track all changes made to discipline incidents. It provides a full audit trail, including the user, date and time, type of entry, previous and new values, and the program name. To access this log, click View⇒Logs⇒Discipline Audit. [New as of v5.0]

SHOW TOTAL OR OUTSTANDING PENALTY: A button has been added to the Discipline Incidents screen to toggle between displaying a student's total penalties and outstanding penalties. [New as of v5.0]

INCIDENT CLOSING LOGIC: Incidents will now register as having no outstanding penalty only if the outstanding penalties are exactly zero. It had been possible, particularly using Fast Serve, to apply served code totals in excess of incidents' penalty code totals. Such 'over-served' incidents will uniformly no longer be considered as fully served when calculating a student's total outstanding penalties, avoiding the potential for reporting discrepancies that had existed. [New as of v5.0]

Report Cards

ADVANCED HONOR ROLL ENHANCEMENTS: The Advanced Honor Roll feature can be used to create and run honor rolls based on sophisticated criteria to produce any honor roll desired. **NOTE:** This feature requires a key code provided by Rediker Software Technical Support. [New as of v4.6]

EDIT REPORT CARD COMMENTS: You can now have more than 2 comment columns, and columns 12 and 13 can now be used to hold grades. [New as of v4.6]

LONGER NUMBER GRADE DESCRIPTIONS ON CUSTOMIZED REPORT CARDS: You can now use long descriptions in the number grade print table, up to 15 characters. [New as of v4.6]

PRINT REPORT CARDS WITH COURSES SORTED BY SEMESTER: A new option, (I) SORT COURSES BY has been added to Page 2 of the Report Cards Report Writer Specifications. This allows you to sort report cards by Course Number (this is still the default sort), Course Name, Quarter / Course Number, or Quarter / Course Name. A student's 1st semester classes can thus be grouped together before the 2nd semester ones. [New as of v5.1]

ADVANCED CREDIT AND GPA CALCULATION: A new "Advanced" specification has been added to Setup ⇒ Report Cards ⇒ Honor Roll and GPA ⇒ Credits and GPA Calculation Method. Using the advanced program, you can define the rules for Credit and GPA calculation, using credit percentages for each marking period, and assign the rules to individual courses. (If no rules are assigned for a course, the existing logic will be used.) This is especially useful for schools with block schedules. [New as of v5.1]

WITHDRAWN COURSES AND TRANSCRIPTS/REPORT CARDS: A new option, (H) PRINT WITHDRAWN COURSES has been added to Page 2 of the Report Cards Report Writer Specifications. This enables you to exclude withdrawn courses from being printed on Report Cards and/or Transcripts. [New as of v5.1]

COURSE NAME COLUMN ADDED TO VIEW/EDIT SECTIONS: The course name is now shown on the View/Edit Sections screen. Go to Report Cards ⇒ Enter Courses ⇒ View/edit sections, and you'll see this new column to the left. (The same is true in Scheduling ⇒ Enter Courses ⇒ View/edit sections.) [New as of v5.0]

Billing

BILLING AUDIT LOG: A new audit log has been added to track all changes made to Invoices. It provides a full audit trail, including the user, date and time, type of entry, previous and new values, and the program name. To access this log, click View ⇒ Logs ⇒ Billing ⇒ Audit Trail. [New as of v5.0]

PRINTING REPORTS BY FAMILY IN THE BILLING REPORT WRITER: The FAMILY:X:Y feature has been extended to work in the Billing Report Writer (as in the Data Base Report Writer). Simply choose the *Family* option from the Billing Report Writer print menu to group students on reports by family code. Use the new ~FAMILY:X:Y~ filtering code inside the body of your family report to group sibling names and database field information together. The program will automatically print the family code at the top of reports with a search header and the ~SC~ (search category) or ~SFC~ (search field and category) codes. Alternatively, you can create a customized search header using the ~LN~ (Last Name) code so that the family name prints above the information for each found family. Moreover, you can use any database field defined as a "Family Field" inside a search header to print information shared by all siblings above the name of each sibling. **NOTE: ~FAMILY:X:Y~ prints information for all families with at least X siblings. The Y variable is replaced by A, Y or O to print data for All siblings, only the Youngest sibling, or only the Oldest sibling respectively.** [New as of v5.0]

ALL INVOICES AND PAYMENTS WITH CHECK NUMBERS ON ONE SCREEN: In the Fast Payments screen, it is now possible to see on one screen all the invoices and payments for an entire family (with check numbers). [New as of v5.0]

PAYMENT ENTRY OPTION TO CREATE CREDITS WITH CHARGE DATES: When a user goes into an individual student's record (Billing⇒Invoices) and creates invoices with credits, the ability now exists to date the credits according to the billing charges on the invoices. [New as of v5.0]

NEW BILLING UTILITY PROGRAM TO CHANGE INVOICE OPEN/CLOSE STATUS: Prepaid invoices can now be closed without manually closing each one. [New as of v4.6]

ADDITIONAL SECURITY OF INVOICES: Options have been added to page 2 of Invoices Specifications to prevent users (even a supervisor) from editing or deleting invoices on or after a certain date. (You can still add payments to an invoice dated before the specified date.) [New as of v5.1]

E-Portfolios

E-PORTFOLIO MODULE: The E-Portfolio module provides you with an electronic folder for each student, which may contain documents of any type, including artwork, music, and scanned images. Any document produced in Administrator's Plus for a student can optionally be automatically added to the student's portfolio as a PDF file. If an administrator needs to see the last report card or any transcript, it is easier to view it in the E-PORTFOLIO instead of regenerating it. Transcripts, report cards and reports may even be viewed for all students at the same time. A user can now easily attach a document from the student's e-portfolio to an e-mail. [New as of v4.6]

SCANNING MULTI-PAGE DOCUMENTS TO A SINGLE PDF FILE: The process of scanning multi-page documents into students' e-portfolios has been streamlined and exists now in the Administrator's Plus E-Portfolios Module itself. [New as of v5.0]

District

DISTRICT FAMILY FEATURE: The family feature is now available in District Control, enabling family fields to be updated for siblings anywhere in the district. District-wide family codes can be generated through District Control. [New as of v5.0]

E-Mail

EXCLUDE INACTIVE STUDENTS FROM RECEIVING E-MAIL: It is now possible to skip sending e-mails to inactive students who are part of a customized e-mail group. There is a check box in QuickMail to keep inactive students from receiving e-mails. [New as of v5.1]

NEW GMAIL SERVER INTEGRATION AND MAIL SERVER IMPROVEMENTS: New software tools allow the program to work with Gmail servers and other mail servers that require SSL security. [New as of v5.1]

Scheduling

COURSE NAME COLUMN ADDED TO VIEW/EDIT SECTIONS: The course name is now shown on the View/Edit Sections screen. Go to Scheduling ⇒ Enter Courses ⇒ View/edit sections, and you will see this new column to the left. (The same is true in Report Cards ⇒ Enter Courses ⇒ View/edit sections.)
[New as of v5.0]

NEW OPTIONS IN VIEW/CHANGE/ADD/DROP: It is now possible to copy a roster of students from one class into a study, or from a study into a class. Go into Scheduling ⇒ ViewChange. On the newly-redesigned shortcut bar on the left, select either Line Schedule or Grid Schedule. Under Batch Processes, click on "Roster Copy". The MASS COPY STUDENTS screen allows you to specify either a Section or a Study as your Source and Destination for the copy. Select any Sections or Studies from the corresponding lookup screens. Hit Accept [F10] to perform the copy. [New as of v5.0]

If the option "A) WARN WHEN OVER OPTIMUM SIZE?" in INITIAL SPECIFICATIONS: VIEW/CHANGE/ADD/DROP, is set to Yes, a warning will now appear whenever adding a student (or switching a student from one section to another) would put a section over its optimum size.
[New as of v5.0]

Numerous context-sensitive right-click options have been added. These include Add Course, Add Request and Add Study. A Change Section option has also been introduced in the Scheduling right-click menu.
[New as of v5.1]

A Roster option has been added to the left menu of View Schedules, under Current Course. A Print button can be found on that Roster lookup. (The Current Roster option added to left menu of View Schedules under Print will print the roster for the selected section.)
[New as of v5.1]

On the left menu of View Schedules, under Current Course you will find "Withdraw Leave [F8]", "Withdraw Delete [F8]" and "Unschedule [F8]". These three will also appear on the right-click menu. If F8 is pressed, a menu of choices will appear titled "How to Withdraw from Course" which includes the Leave, Remove, and Unschedule options. (When the highlighted course is withdrawn, this left menu will instead say "Reactivate [F3]", as will the right-click menu.)
[New as of v5.1]

Courses which have Extended RC records will have a red mark in the top right corner of the cell containing the Course Name. (An asterisk is no longer used for this purpose.)
[New as of v5.1]

REPORT OF STUDENTS WHO REQUESTED BUT DID NOT GET SCHEDULED INTO A COURSE: It is now possible to print Sign-up Lists for those students that have a section, don't have a section, or both combined. This allows you to print a list of all students that didn't get scheduled into a course by the course, not by the student.
[New as of v4.6]

LINE SCHEDULE SORT BY QUARTER: In the Scheduling Report Writer, Page 3 of the Specifications has new Sort options. Applicable reports can now be sorted by Time then by Quarter (this is the default sort), by Quarter then by Time, by Course Number and by Course Name.
[New as of v5.1]

Super Deluxe Schedule Builder Enhancements

BUILDER SELECTS THE SEMESTER/QUARTER OR TRIMESTER: The Schedule Builder can now choose the best semester/quarter or trimester. This provides more flexibility when choosing meeting times for

courses. Even with this option selected, you still have the ability to manually lock a section into a specific semester, quarter or trimester. [New as of v5.0]

BUILDER SELECTS THE BEST TEACHER FROM A TEACHER POOL: If you have not assigned teachers prior to clicking on "Build All", teachers will be assigned for you. The Builder will pull the teachers from a preferred teacher list. [New as of v5.0]

ABILITY TO SELECT AND DESELECT COURSES TO BE SCHEDULED: In the Scheduling Console, if the box next to the course name is unchecked, that course will be ignored by the Builder. You can also deselect all courses and then select specific courses and build them first. This is useful if you have courses that go across departments and have specific restrictions (*i.e. courses that all need the computer lab, but span multiple departments*). [New as of v5.0]

ABILITY TO CHANGE THE ORDER OF A COURSE TO BE SCHEDULED: You can now move a course up or down in the list in the Console, which will allow the course to get placed earlier or later in the process. Remember that the Builder builds from the top of the list down, and there may be occasions when you need to move a course (*i.e. a doubleton, tripleton, and/or a course with a lot of exclusions*) up in the list so that course gets scheduled earlier. [New as of v5.0]

SCHEDULE A GRADE LEVEL AT A TIME: This allows you to limit the courses shown in the Scheduling Console to one specific grade level, so you can schedule that grade level first. This is useful because it lets you schedule all of your seniors' courses so you are sure that they all have what they need to graduate. [New as of v5.0]

SCHEDULE A RANGE OF COURSES (I.E. BY A DEPARTMENT): This lets you limit the courses shown in the Console to a specific range of course numbers. Since certain departments or courses can drive your schedule, this enables you to address them first. [New as of v5.0]

PRINT ANY OF THE SCOREBOARD SCREENS: When drilling down into student and course information on the Scoreboard, you can now print a hard copy to bring with you when you speak with guidance counselors, department heads or administrators. [New as of v5.0]

ABILITY TO SET UP THE SCOREBOARD FROM THE CONSOLE SCREEN AND SEND IT TO EXCEL: You can now send out your scheduling results to Excel, in the familiar Scheduling Board format. [New as of v5.0]

ADDITIONAL ADVANCED SPECIFICATIONS TO SELECT CRITERIA TO MAKE BEST COMBINATION: Fine tune the scheduling engine. You can prioritize the SDSB's logic when breaking a tie between meeting times. [New as of v5.0]

REDESIGNED INTERACTIVE SCREEN: You now have interactive drag-and-drop menus for custom building time, teacher and room combinations. Filter your teacher information by Preferred, Department, or All teachers. [New as of v5.0]

ROOM POOLS: You can now pool rooms as you do teachers, allowing the Builder even greater flexibility in building schedules. [New as of v5.1]